



melior

CENTROS DE NEGOCIOS

Price list 2011

Melior Vasari

Offices in:

Madrid.
Málaga.
Zaragoza.
Ciudad Real.
Marbella.
Torre del Mar

Melior is a member of:

ACN: Business Center Spanish Association.
OBCAI: Office Business Center Association International.

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1. Office services *(SPECIAL OFFER).

Office Use	V.I.P	A	B	C	D
Yearly*	*1500 €	*1200 €	*1075 €	*850 €	*650 €
Monthly*	2125 €	1875 €	1625 €	1215 €	935 €
Weekly	680€	600 €	360 €		
Daily	165 €	145 €	110 €		
Half-day	110 €	95 €	75 €		
Hourly**	40 €	25 €	20 €		

* It includes the use of a meeting room half-day per month (check availability)

** Only clients with contracts.

Services Included

- Legal and Commercial Company address (right to use the address, telephone and fax number of Melior in stationary and publicity).
- Personal telephone number (DDI) with personalized call handling according to clients' predetermined rules.
- Fully furnished offices.
- Reception services: Meeting of your guests, mail collection and sending.
- Monthly telephone fees.
- Electricity, maintenance and daily cleaning.
- Air conditioning and heating.
- Access to use our services (check rates).
- Broadband Internet access. 24 Hours flat rate (Basic service).

* 24 hours secure access card.

* Parking.

NOTE: Additional working post.

Includes working table, chair, telephone and voice extension. Monthly rates: 10% over the office price in annual contracts and the 25% over the office price in monthly contracts.

2. Meeting rooms

Capacity	Per hour	Half-day	Per day
12 People	25€ (Only for clients with contract)	90€	160 €
30 People	45 € (Only for clients with contracts)	165 €	270 €

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3. Virtual offices.

Type A	Without telephone answering services	90 €/month
Type B	With telephone answering services	180 €/month
Type C	Professional agenda	225 €/month

Included services

Type A

- Business address (legal/commercial)
- Mailing and packing reception.

Type B

- Business address (legal/commercial)
- Access to use the address and fax number of Melior Vasari in stationery and publicity.
- Dedicated personal telephone number (DDI) with personalized call handling according to clients' predetermined rules.
- Mailing and packing reception.
- Meeting of your guests.
- Use of a meeting room or an office half-day per month (Check availability).

Type C

- Dedicated personal telephone number (DDI) with personalized call handling according to clients' predetermined rules.
- Use of a meeting room or an office half-day per month.
- Appointments according to professional agenda.

NOTE.: The minimum contract period for type A and B is three months.

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4. Other services.

4.1. Secretarial work

• Arrangements outside the center	25 euros/hour
• Text processor and other arrangements	20 euros/hour
• Label printing	0,08 euros/unit
• Document printing (b/w)	0,08 euros/unit
• Document printing (colour)	0,30 euros/unit
• Secretary phone call in English	2,40 euros/call+expense
• Secretary phone call in Spanish	0,60 euros/call+expense
• Translation service	0,06 euros/word
• Scanning	1,00 euro/page
• Binding	2,00 euros

4.2. Advertisement attention service

• Right to press advertisement	
• Clients without contract	30 euros
• Advertisement phone call reception	
• Clients whit contract	0.30 euros/call
• Clients without contract	0.60 euros/call

4.3. Photocopies

• DIN A-4 DIN A-3 b/w	0.12 euros/unit
• DIN A-4 Colour	0.30 euros/unit
• DIN A-3 Colour	0.60 euros/unit

4.4 Communications.

• Phone expenses	see price list (anexe 1)
• Fax	.
• Emission	1.50 euros/sending+expense
• Reception	0.31 euros/page
• E-mail (through our e-mail)	0.60 euros/mail
• Own e-mail address (melior.es)	3 euros/month
• Personal number (D.D.I.)	22 euros/month
• Calls answered with the company's name/professional.	
• Calls transferred to the required destination.	

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4. Other services.

• Data line RDSI (new connection: 60 euros)	35 euros/month
• 24 hour Internet connection	
1. High speed Internet	
Standard service	120 euros/month
Premium service	200 euros/month
Daily rate	10 euros/month
Hourly rate	3 euros
2. Data line dot-dot	
New connection	300 euros
256 Kbps	200 euros/month
• Voice mail	10 euros/month

5. Courier Service

• Capital	Check
• Provincial	Check
• Other provinces	Check
• Abroad	Check

6. Office stationery.

Check

7. Servicios Vasari

• Restaurant	Check
• Fitness	Check
• Beauty Salon	Check
• Hotel y Apartments	Check
• Real Estates	Check
• Coffee-Break: 6 €/person (includes: water, Juice, coffee or infusion and biscuits)	

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8. Miscellaneous.

• Transparency projector rental	30,00 euros/day
• Data/video projector rental	120,00 euros/day
• Additional telephone extension	120,00 euros
• Additional telephone	60,00 euros
• Reception directory panel	60,00 euros/slat
• Mailings / Telemarketing	Check
• Translations	Check
• Market research	Check
• 24 hours secure access extra card	10,00 euros
• Voice mail	10,00 euros/month

Parking	Monthly	Daily	Hourly
	110€	12€	2,10€

- Storage rooms

Check fees.

9. Consulting.

• Constitution of societies	Check fees
• Finance and accounts consultancy	Check fees
• Employment consultancy	Check fees
• Legal advice consultancy	Check fees
• Business selling	Check fees

NOTE: THE GIVEN PRICE LIST DOES NOT INCLUDE THE AMOUNT OF 16% OF I.V.A.

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Payment

1. Clients with contract

- When signing the contract, a deposit of 2 months will be delivered together with the amount of the month in course.
- Payment by direct debit the first week of the month.

2. External Client

- Cash or credit card, once the service has finished

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Telephones fees

Call	Euros. Per minute
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GROUP 1

Local	0,04
Provincial	0,12
Nacional	0,27
International	
• West Europe	0,38
• North America	0,51
• South America	0,82
• North Africa/East Europe	0,64
• Rest of the World	1,02

Special numbers:

• 901	0,09
• 902/904	0,15
• 905	0,24
• 903/906	1,20

Other destinations	0,04
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Every call will be charged for per minutes
Call establishment rate: 0,18 euros

GROUP 2

Mobile Telephone	0,41
• Every call will be charged for per minutes	
• Call establishment rate: 1.00 euro	

GROUP 3

Directory enquiries

• National	0,45 euros/call
• International	1,50 euros/call